

Debenham Parish Council

Application for Grant Funding up to £500.00

Before submitting your application for Funding, please ensure that you have read and understood the Debenham Parish Council Funding Policy Document

Debenham Parish Council is committed to ensuring that we remain a strong, healthy, vibrant community in which the needs and aspirations of local organisations, clubs and charities are met. The Council has a limited amount of money available each year to support such groups in our community. Any amount awarded under this application will be deducted from the Grants/Donation Budget which is set and reviewed annually.

This form is to be used to apply for Grants/Donation Funding. Once fully completed, please return to:

By Post:

Mr Brian Mansfield
Parish Clerk,
Debenham Parish Council
c/o Dove Cottage
39 High Street
Debenham
Suffolk IP14 6QN

By Email (scanned copy):

parish.clerk@debenhamparishcouncil.org

Tel No: 07985 583798 (to discuss your application)

Section One - Your organisation:

Name of organisation:

Details of the person in your organisation we can contact to discuss this application:

Name: Tel No Day:

Address:

..... Email:

What are the main aims, objectives and activities of your organisation?

Section Two - Your application

Tell us here how much you are applying for and why you need the grant. Please include the number of Volunteer hours worked during the six-month period preceding this application and details of other fundraising initiatives / requests for funding by your organisation (please continue on a separate sheet if necessary).

Section Three – Bank Details: If the application is successful, please make a bank transfer to:

Bank Name:

Bank Sort Code:

Account Name:

Account Number:

Signed:

Print Name:

Date:

Position:

Requests for small funding applications are dealt with at our full Council meetings throughout the year. Please ensure that your documentation is submitted seven days before a full Council meeting (usually third Monday of every month (with the exception of August and December- please check our calendar for details).

Nothing in this document constitutes a contract. The person signing this application must have the Authority of the Organisation making the application. In completing the application, you are confirming your understanding that the application will be assessed and that further information may be requested.

For DPC office use only:

Application received: Decision made on:

Amount granted: Bank Transfer Date:

Reviewed on: 16th June 2025

Next review due: March 2026