

DEBENHAM PARISH COUNCIL

Chair: To be appointed

Clerk: Mrs D Bedwell

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May 9th, 2023

All Parish Councillors are required to attend the Annual Parish Council Meeting on **Monday, May 15th 2023, at 7.30 pm at Dove Cottage, High Street, Debenham**. All parishioners are also invited to attend. The meeting will be open to the public, and any parishioner wishing to raise a matter should speak at item 71.

Dina Bedwell

AGENDA

Chairperson's announcement: <i>Welcome to this meeting of the Debenham Parish Council.</i> <i>The Council, members of the public and the press may record/film this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk. Please switch all mobile phones off or to silent. May I remind all those present to be courteous and not to have private conversations whilst the meeting is in progress. Thank you.</i>	
DPC/23/65: Election of Chairman	7:30
DPC/23/66: Election of Vice-Chairman	7:35
DPC/23/67: Presentation of Community Awards	7:40
DPC/23/68: To consider apologies for absence	7:50
DPC/23/69: To consider the co-option of new members onto the Council	7:52
DPC/23/70: Declarations of interest with regards to items on the agenda; Completion of Declaration of Acceptance of Office / Declaration of Interests forms	8:00
DPC/23/71: Public participation section	8:05
DPC/23/72: Reports a) District Councillor's report b) County Councillor's report	8:10
DPC/23/73: To approve the minutes of the Parish Council meeting held on April 17th 2023 and consider the inclusion of a letter as an annexe to the minutes	8:20
DPC/23/74: To approve the minutes of the Parish Council meeting held on May 2nd 2023	8:25
DPC/23/75: Planning matters a) Application: DC/23/01937 - 48 High Street - Application to determine if Prior Approval is required for a proposed change of use from Commercial, Business and Service (Use Class E) to Dwellinghouses (Use Class C3) Town and Country Planning (General Permitted Development) Order 2015 (as amended) Schedule 2, Part 3, Class MA - Conversion to residential use(C3). b) Application: DC/23/01892 - Old Hall Farm, Roamwood Green Lane - Full Planning Application - Change of use from private equestrian to commercial equestrian use c) Decision: DC/23/01490 Land East Of, Aspoll Road - Discharge of Conditions application for	8:30

<p>DC/21/02982 - Condition 20 (Construction Environmental Management Plan): Approved</p> <p>d) Decision: DC/23/01051 Land East Of, Aspoll Road - Discharge of Conditions application for DC/21/02982 - Condition 15 (SUDS Landscaping) - Refused</p> <p>e) Decision: DC/22/05081/ 5080 The Red Lion, 8 High Street - Application for Listed Building Consent - Change of use from 1 residential unit back to a public house; Erection of courtyard WCs and covered walkway including a solar panel to the roof; Erection of handrails to front door steps; Installation of log burner/flue and extractor unit. Alterations to landscaping to facilitate level access and internal alterations; Listed building consent- Both approved</p> <p>f) Decision: DC/23/00992 39 Chancery Lane - Application for Listed Building Consent - Removal of cement render from the gable end and replacement with a traditional lath and plaster with lime-washed finish.</p>	
DPC/23/76: To consider an application for funding of £740, from the “Friends of Sir Robert Hitcham”, for a summer event	8:40
<p>DPC/23/77: Finance and Administration</p> <p>a) To approve accounts for payment and note receipts and bank balances/reconciliations</p> <p>b) Council Action List</p> <p>c) To review and approve the annual insurance</p> <p>d) To confirm the continued adoption of the Member's Code of Conduct</p> <p>e) To confirm Standing Orders/Direct Debits/Direct Bank Payments at the bank (for all regular, contractual, approved and essential transactions, as follows:</p> <ul style="list-style-type: none"> • Salaries, HMRC and Pensions • Contractors and sundries • Clerk/Councillors’ expenses • Subscriptions and memberships- Suffolk Wildlife Trust/NSALG (Allotment Society)/Suffolk Association of Local Councils/RIALTAS (accounts software) • Electricity supply to public conveniences and telephone kiosk • Water and rates (allotments, cemetery, public conveniences) • Dove Cottage Wi-fi connection and meeting venue/storage fee 	8.45
DPC/23/78: To appoint the membership of Committees, Working Groups, and individual representatives / liaison (full list circulated):	9:00
DPC/23/79: To adopt the General Power of Competence	9:12
<p>DPC/23/80: Committees, working groups and representatives: To receive reports and consider recommendations / agree on actions</p> <p>a) King’s Coronation - Event feedback report</p> <p>b) Play provision – To consider Cllrs F Winrow-Giffin and J Sweet's request for permission to approach the two local schools in an information gathering exercise about current play/youth provision – results may inform further considerations on the topic at a later date</p>	9:15
DPC/23/81: To note any further correspondence (all correspondence is circulated to members ahead of the meeting or included on the agenda for consideration):	9:30
DPC/23/82: To receive any reports from Councillors/requests for addition to a future agenda (no decision can be made unless exempt or under delegated power)	9:35
DPC/23/83: Date of next meeting: 19 th June 2023	9.40