

# DEBENHAM PARISH COUNCIL

Chair: Cllr F Winrow-Giffin

Clerk: Mrs D Bedwell

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July 11<sup>th</sup>, 2023

All Parish Councillors are required to attend a meeting of the Debenham Parish Council on **Monday, July 17<sup>th</sup>, 2023, at 7.30 pm at Dove Cottage, High Street, Debenham**. All parishioners are also invited to attend. The meeting will be open to the public, and any parishioner wishing to raise a matter should speak at item 100.

*Dina Bedwell*

## AGENDA

<b>Chairperson's announcement:</b> <i>Welcome to this meeting of the Debenham Parish Council.</i> <i>The Council, members of the public and the press may record/film this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk. Please switch all mobile phones off or to silent. May I remind all those present to be courteous and not to have private conversations whilst the meeting is in progress. Thank you.</i>	
<b>DPC/23/98: To consider apologies for absence</b>	<b>7:30</b>
<b>DPC/23/99: Declarations of interest with regards to items on the agenda</b>	<b>7:32</b>
<b>DPC/23/100: Public participation section</b>	<b>7:35</b>
<b>DPC/23/101: Reports</b> a) District Councillor's report b) County Councillor's report	<b>7:45</b>
<b>DPC/23/102: Clerk Brief</b>	<b>7:55</b>
<b>DPC/23/103: To approve the minutes of the Annual Parish Council meeting held on June 19<sup>th</sup> 2023</b>	<b>8:00</b>
<b>DPC/23/104: Planning matters</b> a) <b>Decision:</b> DC/23/02223 74 High Street - Application for Listed Building Consent - Remove existing non-functioning cooking range from fireplace, Remove existing gypsum plaster from chimney alcove and replace with lime plaster and limewash finish. Replace hearth with traditional handmade clay tiles, Removal of cement base. Install a new flue liner and wood burning stove: Consent granted	<b>8:02</b>
<b>DPC/23/105: Finance and Administration</b> a) To approve accounts for payment and note receipts and bank balances/reconciliations b) Council Action List	<b>8:04</b>
<b>DPC/23/106: To consider a request from the "Little Pig Bakery" to hold pop-op events in Debenham</b>	<b>8:10</b>
<b>DPC/23/107: To consider a funding application from the "Debenham Sports and Leisure" (DVH&amp;PFT) for solar panels</b>	<b>8:15</b>

<b>DPC/23/108: To consider a funding application from the “Roundabout Pre-School”</b>	<b>8:25</b>
<b>DPC/23/109: To consider a funding application from the “Street Fayre Group” for the Deb-Fest 2024</b>	<b>8:30</b>
<b>DPC/23/110: Committees, working groups and representatives:</b> To receive reports and consider recommendations / agree on actions <ul style="list-style-type: none"> <li>a) Cemetery – To receive update on matters considered at the previous meeting</li> <li>b) Play provision – To receive a presentation by Cllrs F Winrow-Giffin and J Sweet and consider proposals for new equipment for the Recreation Ground</li> <li>c) Debenham Green Team – To receive Bike Repair Station update</li> <li>d) Events and Festivities: To consider preparations ahead of the Tour of Britain event</li> <li>e) Allotments <ul style="list-style-type: none"> <li>- To note events of July 10<sup>th</sup> 2023 (including BBC Radio Suffolk interview and subsequent correspondence), and consider any further action</li> <li>- To receive recommendations from NSALG and BBKA on the Allotment Rules review (includes legal components)</li> <li>- To receive and consider feedback received from allotment tenants on the Allotment Rules Review</li> <li>- To consider and approve the revised Allotment Rules Document</li> </ul> </li> <li>f) Highways- To note any response received to the request for data on the monitoring of traffic movements during the Temporary Traffic Restrictions at Eye</li> <li>g) Public Conveniences - To note recent events and consider further action</li> </ul>	<b>8:35</b>
<b>DPC/23/111: To note any further correspondence</b> (all correspondence is circulated to members ahead of the meeting or included on the agenda for consideration): <ul style="list-style-type: none"> <li>a) Notification of agenda for the Deben Water Testing meeting due to be held on July 14 2023</li> <li>b) Notification of MSDC CIL training sessions</li> <li>c) Notification of Debenham Story Trail Week</li> </ul>	<b>9:15</b>
<b>DPC/23/112: To receive any reports from Councillors/requests for addition to a future agenda</b> (no decision can be made unless exempt or under delegated power)	<b>9:20</b>
<b>DPC/23/113: Date of next meeting:</b> 18 <sup>th</sup> September 2023 (no Parish Council meeting in August)	<b>9:30</b>