

DEBENHAM PARISH COUNCIL

Chair: Cllr F Winrow-Giffin

Clerk: Mrs D Bedwell

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November 14th, 2023

All Parish Councillors are required to attend a meeting of the Debenham Parish Council on **Monday, November 20th, 2023, at 7.30 pm at Dove Cottage, High Street, Debenham.** Parishioners are also invited to attend. The meeting will be open to the public, and any parishioner wishing to raise a matter should speak at item 154.

Dina Bedwell

AGENDA

Chair's announcement: <i>Welcome to this meeting of the Debenham Parish Council. The Council, members of the public and the press may record/film this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk. Please switch all mobile phones off or to silent. May I remind all those present to be courteous and not to have private conversations whilst the meeting is in progress. Thank you.</i>	
DPC/23/151: To consider apologies for absence	7:30
DPC/23/152: To consider the co-option of a new member onto the Council	7:31
DPC/23/153: Declarations of interest with regard to items on the agenda	7:35
DPC/23/154: Public participation section	7:37
DPC/23/155: Reports a) District Councillor's report b) County Councillor's report	7:47
DPC/23/156: To approve the minutes of the Parish Council meeting held on October 16th 2023	7:53
DPC/23/157: Planning matters a) Application: DC/23/04658 - The Old Library, Gracechurch Street - Re-consultation - Alterations to the existing front porch, existing driveway, demolition of the existing steps and pathway. Replacement of boundary fence between The Old Library and 3 Gracechurch Street and between The Old Library and 7 Gracechurch Street b) Application: DC/23/05310 - 5 Gracechurch Street - Erection of single storey rear extension inc. conversion of part of existing garage to form w.c/utility room and erection of summer house. c) Decision: DC/23/04829 Kiln Cottage, 8 Low Road - Works to Trees in Conservation Area - (T1) Eucalyptus pollard to 5m and trim roots - No objection raised d) Decision: DC/23/04478 11 Cross Green - Erection of outbuilding (following removal of existing)- Granted e) Decision: DC/23/04325 39 Chancery Lane - Discharge of Conditions Application for DC/23/00992 - Conditions 3 (Works to Underlying Fabric) and Condition 4 (Insulation) – Conditions discharged f) DC/23/03887 Poplar Hall Barn, Low Road - Subdivision of dwelling to form two dwellings including erection of front porch extension to Unit B - Granted g) Decision: DC/23/04310 17 High Street - Notification of Works to Trees in a Conservation Area- Cut	7:56

<p>back overhanging branches on 1 No. Plum (T1), Remove 1 broken branch from 1 No. Ash (T2), prune and reshape 1 No. Plum (T3), 1 No. Pear (T4) and 1 No. apple (T5) by approx. 1-1.5m all round. Fell 1 No. Plum (T6). Reduce and reshape 1 No. Hawthorn (T7) by approx. 2m all round. Fell 1 No. Conifer (T8). Reduce and reshape 1 No. Cherry (T9) by approx. 2m all round. Reduce and reshape 1 No. Ash (T10) by 2m all round to last position. Reduce and reshape 1 No. Cherry (T11) by approx. 4m all round. Fell 1 No. Spruce (T12). Fell 1No. Cherry (T13) - No objection</p> <p>h) Second pre-submission consultation – Wetheringsett cum Brockford Neighbourhood Plan</p>	
<p>DPC/23/158: Finance and Administration</p> <p>a) To approve accounts for payment (including request for reimbursement for loss of stock) and note receipts and bank balances/reconciliations</p> <p>b) Council Action List</p> <p>c) To approve the Council calendar for 2024</p> <p>d) To approve the accounts for the second quarter (to 30 September 2023)</p>	8:05
<p>DPC/23/159: To consider a request for a donation to the Citizens Advice Bureau Mid Suffolk</p>	8:12
<p>DPC/23/160: Committees, working groups and representatives -To receive reports and consider recommendations / agree on actions:</p> <p>a) Play provision -To receive an update from the Play Areas Working Group (Cllr JS) and consider correspondence to be sent to the schools regarding damage to play equipment (Cllr FW-G)</p> <p>b) Emergency Plan:</p> <ul style="list-style-type: none"> - To form an EP Working Group to review the Plan and prepare recommendations to full Council - To consider acting as fund-holder for donations towards those affected by the recent storms/floods (Cllr JB) <p>c) Highways - To consider proposals to be included in a Traffic Regulation Order; To consider commissioning a traffic survey for data on traffic movements (Cllr JB)</p> <p>d) St Mary's Church- To consider the quotes received for the repair of the village clock</p> <p>e) Green/Eco projects: To consider the provision of EV charging Infrastructure for Debenham (Cllr JB)</p> <p>f) Community Projects: Social Isolation and Loneliness Advice; Youth Provision; Creating a safe environment for persons with disabilities - Initial considerations (Cllr JB)</p> <p>g) Village maintenance - To consider improvements to certain areas of the parish (Cllr JS); URC maintenance</p>	8:14
<p>DPC/23/161: To note any further correspondence (all correspondence is circulated to members ahead of the meeting or included on the agenda for consideration):</p> <p>a) SALC conference notification 29/11/23 9:30 am to 3:30 pm (reminder)</p> <p>b) Correspondence re Def-Fest re future events (to be actioned by DLC reps)</p> <p>c) Confirmation of approval of Community Grant of £10,000 towards play provision</p> <p>d) MSDC consultation on local building consent orders (10/11 to 29/12)</p> <p>e) Parishioner correspondence re. Deben Rise (considered under Highways agenda item)</p> <p>f) Review of Polling Districts</p>	8:45
<p>DPC/23/162: To receive any reports from Councillors/requests for addition to a future agenda (no decision can be made unless exempt or under delegated power)</p>	8:50
<p>DPC/23/163: Date of the next meeting: 11th December 2023</p>	8:55
<p>DPC/23/164: To consider the temporary exclusion of press and public: <i>That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed:</i> It was resolved to exclude any remaining members of the public.</p>	8:56
<p>DPC/23/165: Contractual matters – To consider amendments to existing contracts</p>	8:57
<p>DPC/23/166: Employment matters - Annual review – cont. (Cllr GH)</p>	9:00