

DEBENHAM PARISH COUNCIL

Chair: Cllr Mrs F Winrow-Giffin

Email: parish.clerk@debenhamparishcouncil.org

Signed...

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Chair 12 November 2024

All Parish Councillors are summoned to attend a meeting of the Council to be held on Monday 18 November 2024, 7.00pm at Dove Cottage, High Street, Debenham. Parishioners are also invited to attend.

AGENDA

Chair's announcement:

Welcome to this meeting of the Debenham Parish Council. The Council, members of the public and the press may record/film this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk. Please switch all mobile phones off or to silent. May I remind all those present to be courteous and not to have private conversations whilst the meeting is in progress. Thank you.

DPC/24/154– **To consider apologies for absence**

DPC/24/155 – **Declarations of Interest with regard to items on the agenda**

DPC/24/156 – **Public Participation section** (meeting open for 10 minutes)

DPC/24/157 – **Reports**

- a. District Councillor's report
- b. County Councillor's report

DPC/24/158 – **To approve Minutes of the meeting held 21 October 2024**

DPC/24/159 – **Action Plan of Outstanding Matters**

DPC/24/160 – **PLANNING: to consider planning applications for recommendation to Mid Suffolk District Council**

Proposal: DC/24/04567: Kenton Hall, Debenham Road, Kenton - Erection of 2 agricultural buildings for free range chicken production with associated infrastructure.

DPC/24/161 DECISION/S TO NOTE – none received to date

DPC/24/162 – **Finance and Administration**

- a. Report on appointment of Debenham PC Responsible Financial Officer
- b. To consider and approve equipment, set up and training costs for RBS system
- c. To consider donation to Royal British Legion Poppy Appeal
- d. To approve accounts for payment and to note receipts and bank balances/reconciliations
- e. Report on parish council Accounts to end October 2024
- f. To note Parish Council reserves
- g. To consider draft budget/precept preparations 2025/26
- h. To note additions to the Asset Register
- i. To note additions to PC insurance policy

- j. To consider/agree Cil funding application claim
- k. To agree quotes for hedge/tree pruning: URC burial ground, Cemetery, Rear Aspall Road Bus Shelter, rear car parking spaces opposite URC building

Committees, Working Groups and Representatives Reports

DPC/24/163: Debenham Neighbourhood Plan Review – To receive an update

DPC/24/164: Allotments

DPC/24/165: Cemetery – report on anti-social behaviour

DPC/24/166: Eco/Green Projects

DPC/24/167: Public Lavatories:

1. To consider installing CCTV
2. Report

DPC/24/168: Recreation Ground

DPC/24/169: St Mary's Churchyard – report on tree felling removal

DPC/24/170: Woodland – rewilding of the top field

DPC/24/171: To consider for approval TRO highway proposals

DPC/24/172: Emergency Plan

DPC/24/173: Flood Report

DPC/24/174: Dog Bin emptying

DPC/24/175: **Parish Council Bier** – re-locating report

DPC/24/176: **To agree arrangements for Xmas Trees on Market Green & St Mary's Churchyard**

DPC/24/177: **Parish Council Poppy Wreath** – to consider/approve adding additional work

DPC/24/178 - **To consider correspondence received** (correspondence circulated to members ahead of the meeting or included on the agenda for consideration)

DPC/24/179– **To receive any report from Councillors/requests for addition to a future agenda** (no decision can be made unless exempt or under delegated power)

DPC/24/180- **Date of next Parish Council meeting – Monday 9 December 2024**

DPC/24/181 – To consider the temporary exclusion of the public and press: That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed.

DPC/24/182 to consider correspondence from parishioner

DPC/24/183 – Employment Committee Report