

DEBENHAM PARISH COUNCIL

Chair: Cllr Mrs F Winrow-Giffin

Email: parish.clerk@debenhamparishcouncil.org

Signed... 

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Chair 3 December 2024

All Parish Councillors are summoned to attend a meeting of the Council to be held on Monday 9 December 2024, 7.00pm at Dove Cottage, High Street, Debenham. Parishioners are also invited to attend.

AGENDA

Chair's announcement:

Welcome to this meeting of the Debenham Parish Council. The Council, members of the public and the press may record/film this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk. Please switch all mobile phones off or to silent. May I remind all those present to be courteous and not to have private conversations whilst the meeting is in progress. Thank you.

DPC/24/184– **To consider Apologies for absence**

DPC/24/185 – **Declarations of Interest with regard to items on the agenda**

DPC/24/186 – **Public Participation section** (meeting open for 10 minutes)

DPC/24/187 – **Reports**

a. District Councillor's report

b. County Councillor's report

DPC/24/188 – **To approve Minutes of the meeting held 18 November 2024**

DPC/24/189 – **Action Plan of Outstanding Matters**

DPC/24/190 – **PLANNING: to consider planning applications for recommendation to Mid Suffolk District Council** – none received to date

DPC/24/191 **DECISION/S TO NOTE** – none received to date

DPC/24/192 – **Barleyfields, Aspell Road**

1. Report on timescale for completion of footpath Aspell Road
2. Report on pedestrian use of Recreation Ground/Cemetery through boundary hedging/fencing to access Barleyfields
3. Request to developer to complete fencing at Recreation Ground/Cemetery boundary

DPC/24/193 – **Trees and Shrubbery at Market Bridge and rear of parking spaces opposite URC, Chancery Lane:**

1. To consider riparian responsibility for maintaining trees and shrubbery
2. To consider obtaining quotation/s to prune/maintain both areas

DPC/24/194 – **Finance and Administration**

- a. Report on appointment of Debenham Parish Clerk
- b. To consider donation to Debenham First Responders
- c. To approve accounts for payment and to note receipts and bank balances/reconciliations
- d. Report on parish council Accounts to end November 2024
- e. To consider draft budget/precept proposals 2025/26

- f. To note additions to the Asset Register
- g. To note additions to PC insurance policy
- h. To consider appointment of additional councillor to Employment Comm
- i. To consider appointment of councillor to emergency plan/flood group
- j. Report on donation of Wooden Bench – Priory Lane
- k. To note meeting dates 2025

Committees, Working Groups and Representatives Reports

DPC/24/195: Debenham Neighbourhood Plan Review – report on meeting held 2 December 2024

DPC/24/196: Allotments

DPC/24/197: Cemetery

DPC/24/198: Public Lavatories

DPC/24/199: Recreation Ground

DPC/24/200: Woodland

DPC/24/201: Emergency Plan progress report

DPC/24/202: Flood - report on drop in session 26 November at DLC and flood resilience progress work

DPC/24/203: Dog Bin emptying – report on bins emptied by MSDC and/or Village Warden

DPC/24/204: Parish Council Bier – re-location report

DPC/24/205 - **To consider correspondence received** (correspondence circulated to members ahead of the meeting or included on the agenda for consideration)

DPC/24/206– **To receive any report from Councillors/requests for addition to a future agenda** (no decision can be made unless exempt or under delegated power)

DPC/24/207- **Date of next Parish Council meeting – Monday 20 January 2025, 7pm at Dove Cottage**

DPC/24/208 – To consider the temporary exclusion of the public and press: That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed.

DPC/24/209 To consider for agreement highway proposals

DPC/24/210 – Employment Committee Report