

Signed



Parish Clerk – 6th November 2025

Notice of Allotment Committee Meeting

**Notice is hereby given that a meeting of the Allotment Committee will be held on
Tuesday 11th November 5.00pm at Dove Cottage, High Street, Debenham.**

**All Committee Members are hereby summoned to attend.
Members of the public and press are welcome to observe.**

AGENDA

To consider election of new Chair for the Allotment Committee.

Chair's announcement

Welcome to this meeting of the Debenham Parish Council. The Council, members of the public and the press may record/film this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk. Please switch all mobile phones off or to silent. May I remind all those present to be courteous and not to have private conversations whilst the meeting is in progress. Thank you.

DPC-AC/25/001: To consider Apologies for Absence

DPC-AC/25/002: Declarations of Interest with regards to items on the Agenda

DPC-AC/25/003: Public participation section (meeting open for 10 minutes)

DPC-AC/25/004: Matters arising:

1. Rent

- a. Note Allotment Renewal fees received to date
- b. Notice of rent increase to be circulated
- c. Confirm that letter of apology be sent regarding new rent charges
- d. Consideration of credit or refunds to plot owners relating to the new rent increase

2. Animals

- a. Consider vermin control
- b. Consider restriction of chickens

3. Plot management

- a. Consider use of plastic sheeting due to environmental concern – suggestion of alternatives
- b. Consider warning/eviction notice procedure for plot neglect
- c. Consideration of reimbursement for owners of Plot X

4. Accessibility

- a. Consider repair/evening out of paths for safe access
- b. Consider proposal for a compost toilet on-site

5. Communication

- a. Proposal that an allotments noticeboard be installed
 - i. Consideration that any new allotment rule should be posted on noticeboard for 30 days and this is considered sufficient notice
- b. Consideration that allotment spending should be displayed to tenants

6. Administration

- a. Review Allotment Consultee Framework