Debenham Parish Council

Minutes of the Parish Council Meeting (DRAFT)
Held on 21st September 2026, Dove Cottage, Debenham

Present: Cllrs I Collins (chair),Cllr L Cockerton, Cllr Edward Bell, Cllr Dan Haddon , Cllr Ken Grimshaw, Cllr Morgan Potter.

Chairpersons Announcement – *Welcome to this meeting of Debenham Parish Council, The Council, members of the public and the press my record / film this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk. Please switch all mobile phones to silent. May I remind all those present to be courteous and not to have private conservations whilst the meeting is in progress.*

DPC/26/670 No apologies received. Cllr T Faggionato was absent without consent.

DPC/26/671 To receive members declarations of interest with regard to items on the agenda. Clerk expenses.

DPC/26/672 Public Participation four members of the public spoke and on person came forward for co-option at the next meeting.
!st speaker, raised the new street light on gardeners road (covered in DPC / 26 / 675 2)
2nd speaker, spoke of attenuation tanks on the Barleyfields estate, apparently not in operation. Nees to contact Planning dept.
3rd speaker, Chair of UDOG introduced himself.
4th member asked about the election and co-option process.

DPC/26/673 Reports
Both Cllrs Teresa Davis and Cllr Hicks gave their reports.

DPC/26/674 Minutes of the meetings 27th July and 26th august approved and signed

DPC/26/675 Plan of outstanding matters (resolved)
1. Repair of railings at recreation ground and missing pole on cemetery fence (works Completed)
2. Installation of streetlight Gardeners Road. Lamp not fitted yet.
3. Overhanging trees at Cherrytree Green, 9 Works completed)

DPC/26/676/ Action plan of outstanding matters.
1. Registration of Village Green (on going) Need to contact solicitor for update.
2. Installation of defibrillator at Dove Cottage. Heritage application needed.
3. Quotations for tree works as marked urgent on the recent tree survey. Need further quotes.
4. Update regarding investigations into feasibility of the construction of a flood mitigation structure on land adjacent to the Hoppit Wood.
a, The recommendations contained within the natural flood management workshop.
B, Proceeding with the investigating the design and costs of the project.

C, Should the Hydrologist report be considered.
Clerk to obtain quotes for an independent hydrologist to visit the village and report on the possibilities of further flooding within the village.
5. Installation of an electric hand dryer, install a new consumer unit a hygiene bin, programmable air freshener.
Installations delayed due to a site survey being delayed for tap and pay.
6. Wall at number 43 High Street. The Council is in receipt of a structural engineers report which will determine further action.
7. TRO update and arrange a Teams meeting with SCC Highways department. Confirm date Teams meeting.
8, Faded yellow lines by the primary school. Awaiting an inspection from Suffolk CC Highways.
9, Leaning wall at Gardeners road. MSDC to report back.
10, Bollards / fencing in Priory Lane near cemetery to prevent parking. Work completed.
11, Siting two new benches. One to be fitted near Coopersfield the other on the green space in Gardeners Road.

DPC/26/677 Planning matters Council considered responses to planning applications received from Mid Suffolk District Council.
DC/26/03352 & 03353
The Angel Inn, High Street, Debenham'
Application: Alteration / rebuild extension, formulation of window to front elevation & C20 windows to double glazing, new parking and cycle storage and associated landscaping Internal works as detailed within the design and access statement. The Parish Council fully support this application.

DPC/26/678 Planning : Council noted the following planning decisions.
DC/26/01586 Householder planning permission, erection of two storey extension
DC/26/03083 Poplar Barn, Low Road. Application for non-material amendment relating to Dc/23/03887, slight alteration to porch design.

DPC/26/679 Finance and Administration

Council to approve the September payment schedule. Approved K Grimshaw & L Cockerton all approved.
PC Current account £7141.11
PC Deposit account £322,178.95
Woodland Current account £1,243.42
Woodland deposit account £7,778.51

Receipts
MSDC Precept £45446.50
Rialltas Credit note £138.00
Trial balance available, earmarked reserves available, detailed receipts & payments by budget available.
Suggested finance meeting after September meeting second quarter.

Additional payment to outgoing Clerk following recent changes in Clerk pay scales effective 01/04/26.
This is backdated and covers the period 01/04/26 to 04/08/26 plus payment to HMRC.

Request for request for new defibrillator cabinet for leisure centre from first responders £500 fitted. Cllr bell & Cllr Haddon all councillors approved.

Cllr Collins reported that the new oak fencing along part of the High Street had been fitted with steel screws and not stainless steel council to consider replacement. A suggestion was made to contact SCC who arranged the installation in order to get installers to change the screws, Clerk to investigate.

DPC/26/680 Committees, working groups and representatives.
A, Debenham Neighbourhood Plan, what is the next step, is a meeting with Ian Poole planned. A meeting will taj=ke place early October.
B, Allotments renewals delivered along with rent increase notice for October 2027
To receive an update on allotment rules Cllr Collins voted Cllr Bell 7 Cllr Haddon all Council approved.
C, Eco Green Projects Think Bike Signs. Deferred to the October meeting.
D, Recreation ground shelter repairs. Repairs to the damage are in hand.
E, Public Convenience – tap and pay update. Survey booked for 28th September.
F, Cemetery report from resident regarding an overhanging tree at 5 Laxton close. Clerk to investigate and report.
Millenium gates, repairs are already in hand.
G, woodland area dead tree on Priory footpath reported by resident. to be removed.
H, Emergency Planning Cllr Collins presented a new updated version of the plan (a copy has been sent to MSDC)
I Cllr Collins re appointments to committees review deferred to October.

DPC/26/681 to note any further correspondence. No further correspondence noted.

DPC/26/682To receive any report from Councillors / requests for addition to a future agenda. None reported.

DPC/26/683 Date of next meeting – 19th October 2026

DPC/26/684 To consider the temporary exclusion of the public and press: That pursuant to the Public Bodies
(Admission at meetings) Act 1960 the public and press be excluded from the meeting due to the confidential nature of the business to be discussed.

Signed ..... Chairman Date ..... 14th October 2026